

TASBooks saves you hours on your paperwork, so that you spend less time on your accounts and more time on your business. TASBooks includes easy-to-understand guides to accounting basics and a step-by-step guide to installing and running your software and processing key accounting tasks.

The TASBooks range provides you with a choice of two clearly defined accounting software systems and additional stock module. Depending on how your business operates, you can choose from the range of highly developed, easy-to-use software packages that will give you effective control of your business.

firstbooks

Easy accounting

Ideal for start-up businesses that are looking for straightforward accounting and intuitive processing.

- tasbooks Today™ company dashboard enables you to view key financial information
- Goods and services invoicing
- Standard VAT or cash accounting options
- Cash Flow forecasts - estimate how much cash your business will have or need
- Customer and Supplier records
- Bank Reconciliation

tasbooks

Enhanced accounting

Designed for businesses that need more functionality to analyse their sales and profits results and gain an effective competitive advantage. Includes all firstbooks features and more.

- Create and track quotations or proformas
- Generate VAT returns and file online
- See five-year monthly sales, cost and profit summaries
- Print cheques and remittance advices
- Create project records
- Create marketing records

What's new in TASBooks V6?

VAT drilldown

So you can quickly and easily see what your VAT payments are made up of, without the need for time consuming reporting.

Settlement Discount

Making it simpler to manage any potential settlement discounts, without the need for manual amends. Settlement discounts are more flexible no matter what country you're in. Choose to use European or Belgian legislation.

Hide inactive/discontinued records from your searches

Meaning you only get the most relevant information for you making it quicker to load search results and easier to process the information.

Choose to update your P&L at the time of purchase or sale

So you can have the flexibility to choose when your P&L is updated, meaning you have the most up-to-date and precise information when you need it.

Personalise Outlook signature and free text for Statements and invoices

Create professional looking quotations, invoices, purchase orders or remittance advices for your suppliers or customers with the addition of a customised Outlook email signature.

Rebuild and re-index your data

The new re-index functionality will allow you to correct the majority of data set errors outside of support normal working hours saving you time and money.

Stock Control module* for tasbooks

Full stock control. With this additional module you can manage and account for physical stock. You can also update stock levels and generate purchases through the purchase order processing facility.

Key features

- Manage your VAT returns including the Return Trading Details (RTD), VIES and Intrastat
- Manage all your business and financial processes from your back office to collect money from your customers
- Drillable Reports with all the information to manage your business
- Multi users and multi company
- Excel Integration allowing you to make use of your tasbooks accounts data in Excel spread sheets
- Make SEPA compliant ePayments

TAS Payment Service, take credit card payments (Sage Pay)*

TAS offers a wide range of business stationery that is designed to print directly from your TAS software

*Additional costs apply

To find out more about
TASBooks V6
call our business advice
team on **1890 88 20 40**

Features	first books	TASBooks
Get up and running		
Easily correct mistakes, undo whatever you do	✓	✓
TASBooks Today - all the information you need to show how your business is performing	✓	✓
Multi-company consolidation		✓
TASNav, interactive flowcharts and Assistants	✓	✓
Company backup in 2 mouse clicks. With the possibility to backup all or a few companies at the same time		✓
You can now configure your email settings and choose your default email		✓
Rebuild and re-index your data		V6
Personalise Outlook signature and free text for statements and invoices		V6
Hide inactive/discontinued records from your searches		V6
Managing customers, sales items and projects		
Manage your customer's details including contact information, purchase history, credit and trading terms	✓	✓
Manage invoices, credit notes, refunds or write off	✓	✓
Quotations, proforma, recurring sales invoicing, journals and receipts		✓
Credit Control: views of outstanding invoices, aged balances reports and TASBooks Aged Debt Manager, to keep records of contacts with customers or debt collection letters	Basic	✓
Sales analysis based on sales personnel. Analyse sales figures, costs, profit margins etc, for up to 4 years prior to the current year		✓
Dealing with customers overseas		✓
Email customer documents (quotations, invoices, statements etc)		✓
Sales orders process with the options to copy or to do a recurring sale orders	Basic	✓
Multiple customer delivery addresses		✓
Products can be setup as physical stock items or services		✓
Assemblies/kits		✓
Project costing (basic)- Assigning invoices to projects		✓
Job analysis codes		✓
Choose to update your P&L at the time of purchase or sale		V6
Managing suppliers and your purchases		
Manage your supplier's details. Including SEPA conversion of the sort code & bank account to BIC/IBAN	✓	✓
Options to quick entry of supplier invoices, credit notes and journals, recurring purchasing and suppliers refunds		✓
Purchase order processes		✓
Manage your overseas purchases and credit notes		✓
Managing payments with discounts, remittance advices cheques and ePayments.		✓
Managing your banks		
Cash book	✓	✓
Cash Flow forecast	✓	✓
Cash receipts and payments	✓	✓
Bank reconciliation		✓
TAS Payment Service, take credit card payments (Sage Pay)*	✓	✓
Managing your finances		
Nominal ledger/ analysis codes	✓	Departments
Nominal ledger report writer		✓
Manage your VAT return with drilldown functionality	Not drilldown	V6
Print VAT report, VIES and Instratat functions		✓
VAT return assistant and VAT audit reporting	Only audit reporting	✓
Settlement discount		V6
Managing your business		
Drill-down, analysis & reporting	✓	✓
The transaction change audit log gives you a complete 'who, what, when and why' record of all transaction changes		✓
Single/multi company*	✓	✓
Single/multi users*	✓	✓

Features	first books	TASBooks
Managing your business cont.		
ECT exchanges rates- automatic from the European Central Bank		✓
Marketing codes to analyse marketing campaigns		✓
Register your fixed assets, calculate their depreciation and record their sale or disposal		✓
Automatic Updates	✓	✓
Multiple printer support		✓
Security improvements		✓
Managing your stock (Stock Module)		
Automated supplier price updating		✓
Full stock control with adjustment and stock taken functionality		✓
Automated supplier price updating		✓
Settlement discounts that allow unique discount rates to be set		V6
Extensive stock analysis reports with all product movements and valuation		✓

* Additional purchase is needed

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