



# TASBOOKS v8

...our fastest engine yet

## Our fastest and most reliable TAS BOOKS... ever!

TAS BOOKS saves you hours on your paperwork, so that you spend less time on your accounts and more time on your business. TAS BOOKS includes easy-to-understand guides to accounting basics and a step-by-step guide to installing and running your software and processing key accounting tasks.

The TAS BOOKS range provides you with a choice of three clearly defined accounting software systems. Depending on how your business operates, you can choose from the range of highly developed, easy-to-use software packages that will give you effective control of your business.

TAS BOOKS now contains a new more powerful database called Pervasive.\* Like putting a V8 engine in your car, Pervasive makes TAS BOOKS the fastest and most powerful version ever.

Pervasive has been engineered to get the best from the latest Microsoft systems and delivers:

- A faster and more reliable database.
- Excel Integration allowing you to make use of your TAS BOOKS accounts data in Excel spreadsheets and keep information up to date.
- ACTlink for TAS BOOKS enables you to instantly access key contact and customer information, manage and prioritise activities, and track all communications so you can grow productive business relationships.
- Reverse Charge VAT feature for construction companies which is compliant with government legislation.

### TAS BOOKS 1 Easy accounting

Ideal for start-up businesses that are looking for straightforward accounting and intuitive processing of key tasks.

#### Key Features Include:

- TASNav™ interactive flow-charts, making it easy to use and quick to learn
- TAS BOOKS Today™ company dashboard enables you to view key financial information about your business at a glance
- Bank Reconciliation

### TAS BOOKS 2 Enhanced accounting

Designed for businesses that need more functionality to analyse their sales and profits results and gain an effective competitive advantage. Includes all TAS BOOKS 1 features and more.

#### Key Features Include:

- Aged Debt Manager
- Email customer and supplier documents in PDF Format
- Salesperson and Marketing analysis

### TAS BOOKS 3 Advanced accounting

Tailored to businesses where buying and selling physical products is the main focus.

This includes wholesalers, distributors and manufacturers. Includes all TAS BOOKS 2 features and more.

#### Key Features Include:

- Full stock control – show display products separately
- Sales and purchase order processing
- Project costing
- Improved transaction change log
- Product Movement Filters to show inputs or outputs only

\* New Pervasive database available for TAS BOOKS 1, TAS BOOKS 2 and TAS BOOKS 3.

# Key Features of TAS BOOKS Accounting Solutions

Feature	Description	TAS BOOKS 1	TAS BOOKS 2	TAS BOOKS 3
Excel Integrated Reporting	Access your accounts information directly from within Excel.	✓	✓	✓
ACT! Link for TAS BOOKS	Share and synchronise contact information between TAS BOOKS and ACT! by Sage.	✓	✓	✓
New Stationery Form	A new multi-purpose form for use with invoices, credit notes and more.	✓		
Improved email support including remittance advice email	PDF version of invoices, credit notes and other forms can now be emailed to customers as PDFs. And for the first time TAS BOOKS has the ability to email a remittance advice.		✓	✓
Payment information on invoices and statements	You can add your bank account information to invoices and statements – including your IBAN for overseas customers.		✓	✓
Individual Ledger Dates	Each TAS BOOKS user can set their own individual ledger dates for nominal, sales and purchase ledgers. This enables two people to work on the same ledger in different periods.		✓	✓
Reverse Charge VAT	Enables you to be compliant with government legislation for construction industries.	✓	✓	✓
Improved changed Transaction Log	Enables you to enter a note when amending or deleting a transaction. Helps you to remember why a transaction was edited or deleted when it comes to audit time.		✓	✓
Sales/Purchase/Nominal Ledgers	Categorise all transactions against the correct customer, supplier and nominal records.	✓	✓	✓
Sales Order Processing and Packing Slips	Despatch goods, update stock and create packing slips and customer invoices from sales orders.			✓
Aged Debt Manager	View all overdue invoices, charge interest, change account credit status and record debt chasing call history.		✓	✓
Salesperson Analysis	Assign a salesperson to invoices, calculate commissions and report on margins and discounts given per sales rep.		✓	✓
Purchase Order Processing and Goods Received Notes	Place orders with suppliers, receive goods, update stock, and create supplier invoices and goods received notes from purchase orders.			✓
Product Assemblies	Record component parts for products and calculate total cost.		✓	✓
Full Stock Control	Sales and purchase orders record goods in and out while providing up-to-date quantities in stock.			✓
Retail, Wholesale & Trade Pricing	Set prices, percentage discounts and margins by product.		✓	✓
Project Costing	Manage project details and record costs and profits against budgets and quotations.		✓	✓
Account Processor™ Technology	If you make a mistake, don't panic, simply undo it and start again.	✓	✓	✓
Full Audit Trails	Enables you to keep track of all changes made by each user.	✓	✓	✓
Multi-company/Multi-user	Upgrade to 'Unlimited Companies' and 'Unlimited Users' for an additional nominal charge.		✓	✓
Email reports and customer/supplier documents as PDF	Save reports, quotations, invoices, statements, purchase orders etc. in PDF format and email them to customers, suppliers or your accountant.	✓	✓	✓
E-Banking	Pay suppliers directly from TAS via online banking.		✓	✓
Multi-company Consolidation	Create a new company based on two or more existing companies.		✓	✓
TAS BOOKS Today™	Analyse your business at a glance with this real-time dashboard, which displays key financial information instantly.	✓	✓	✓
Fixed Asset Register	Allows you to track the purchase, disposal and depreciation of fixed assets.		✓	✓
Quick entry and allocation of receipts and payments	The quick journal entry screen enables you to enter bulk receipts/ payments simply and quickly. When allocating receipts/payments, you have the option of automatically allocating them against the oldest outstanding invoice if you wish, saving you time.		✓	✓
TASinform™	If you have an Internet connection, TASinform™ gives you access to the latest news and support information from TAS Software.	✓	✓	✓

For more information, please contact a member of our Business Advice team on

**1890 946 881**

or visit [www.tassoftware.ie/v8](http://www.tassoftware.ie/v8)

**TAS** software  
Making business easy